

**Form 67
Notice to Proceed**

Grantee/Owner: _____
ACEDP Project Number: _____
Contract Name/Number: _____
Contractor: _____
Contract Amount: _____

Dear _____:

In accordance with the contract documents for the above-referenced project, you are hereby notified to commence work on or before _____(Date), and shall fully complete all of the work of said contract within _____ consecutive calendar days thereafter. The date of completion is therefore, _____(Date).

The contract provides for an assessment of the sum of \$ _____ as liquidated damages for each consecutive calendar day after the established contract completion dates that the work remains incomplete. Dated this _____ day of _____, 20____.

By: _____
Title: _____

Acceptance of Notice

Receipt of the foregoing Notice to Proceed is hereby acknowledged by

(Insert company name)

This _____ day of _____, 20____

By: _____
Title: _____

(Signature and Title of Owner)