

**Form 42**  
**Written Offer of Just Compensation**

\_\_\_\_\_ (Date)

\_\_\_\_\_ (Property Owner)

\_\_\_\_\_ (Property Owner's address)

\_\_\_\_\_

\_\_\_\_\_

Dear \_\_\_\_\_:

This is to inform you that I, in the capacity of acquisition agent for the City/County of \_\_\_\_\_, Arkansas, will be available to discuss with you the acquisition of \_\_\_\_\_ property which our records indicate is owned by you. This property/easement is required in order to carry out construction of \_\_\_\_\_ (Description of project).

We have had the subject-property appraised by a competent and unbiased appraiser, and the report has been thoroughly analyzed by a competent appraisal analyst and found by him to be well-supported. Based on the appraisals, the City/County of \_\_\_\_\_ hereby makes you a firm offer in the amount of \$ \_\_\_\_\_ for the purchase of the property/easement.

We feel that the above offer is most equitable, and we urge your favorable consideration and acceptance of it. If this offer meets with your approval, I have prepared an act of transference and will be available to assist in any way convenient to you in finalizing the acquisition of the property/easement.

If negotiation is necessary to acquire this easement to your property, I am prepared to commence the negotiation on \_\_\_\_\_ (Date).

Sincerely,

\_\_\_\_\_ (Agent)

\_\_\_\_\_ (Title)

Enclosure:        Statement of the Basis for the Determination of Just Compensation